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| **Job Task Analysis** | | | |
| **Job Identification: 33-9032** | | | |
| **Job Title** | | Certified Protection Officers | |
| **Job Purpose** | | Certified Protection Officers patrol, or monitor premises to prevent theft, violence, or infractions of rules. May operate x-ray and metal detector equipment | |
| **What are related job titles?** | | \* Federal Agents  \* State Law Enforcement  \* City / county Law Enforcement  \* Special Agents  \* Judicial Branches  \*Corrections Officers / Supervisors  \*Non-Governmental Organizations | \*Private Business  \* Military personnel / Leadership / Law Enforcement  \* Tribal Law Enforcement  \*Security Supervisors and Staff  \*Business Leaders  \*Non-Governmental Organizations |
| **What are the functions/tasks of the position?** | | **Getting Information** — Observing, receiving, and otherwise obtaining information from all relevant sources.  **Communicating with Supervisors, Peers, or Subordinates** — Providing information to supervisors, co-workers, and subordinates by telephone, in written form, e-mail, or in person.  **Documenting/Recording Information** — Entering, transcribing, recording, storing, or maintaining information in written or electronic/magnetic form | **Making Decisions and Solving Problems** — Analyzing information and evaluating results to choose the best solution and solve problems.  **Monitor Processes, Materials, or Surroundings** — Monitoring and reviewing information from materials, events, or the environment, to detect or assess |
| **Importance** | **Knowledge** | **Skills** | **Abilities** |
| High - 1 Average - 2  Low - 3 | \*Equipment -1  \*Policies - 1  \*Procedures-1  \*Strategies to promote -1effective local, state, or national security-2  \*English language including the meaning and spelling of words, rules of composition, and grammar. -1  \*Customer and personal services. -2  \*Needs assessment-1  \*Quality standards for services-1 | \* Critical Thinking – 1  \*Coordination – 1  \*Management of Personnel – 1  \*Resources Allocation – 1  \*Monitoring - 2  \* Active Listening -1  \* Complex Problem Solving -1  \* Social Perceptiveness-3  \* Speaking -2 | \* Deductive Reasoning -2  \* Inductive Reasoning -2  \* Oral Comprehension -2  \* Oral Expression -2  \* Problem Sensitivity-1  \*Written Comprehension – 2  \*Stress Tolerance – 1 |
| **Professional Conduct Regulation** | | Law Enforcement Code of ethics  Ethical Standards  Policies and procedures  Confidentiality standards | |
| **Median Salary** | | $20,290 - $49,650 per year (average range) | |
| **Education** | | High school diploma or equivalent | |
| **2016 Jobs** | | 1,230,000+ (Average) | |
| **2026 Jobs** | | 61,000 (Average) | |
| **Increase by 2020** | | + 5-9% (Average) | |

Statistics obtained from Bureau of Labor Statistics.